Proposal for

Public Arts Center in

Galaxy, Minnesota

Prepared for

Mayor Gary Lindoff and the

City council/library committee

By

Brent Hoff

Tyler Perlowski

Nickolas Proell

April 27, 2012

**Galaxy Regional Public Arts Center**

1401 Benton Drive

Sartell MN, 55665

April 24, 2012

Mayor Gary Lindoff

123 Main St.

Galaxy MN, 67765

**Dear Mayor, library committee, and city council,**

**We would like to thank you for your inquiry to our company to design your new public arts center in Galaxy MN. Our company is the best in the area at designing and building large unique buildings that stand out to the public eye. In our report we will be outlining the project dates and timeline for completion of the building. Inside the report you will find all of the pricing information and design features of the building, as well as everything you will need to make a good decision on this new building. With the information submitted to us; we feel these are the highlights of this project:**

* **The new Public Arts Center will include a library and a museum.**
* **The building will include a community center.**
* **We will also incorporate meeting rooms and council chambers.**
* **A budget of $250,000 and insurance money of $190,000 for a total of $440,000.**

**Our next step is to meet in person and make sure that we have all your questions answered before we move forward with the building process. We should set up a time in or around May 1 to May 7th in order to keep moving forward with the project. The date range selected should give both of us a chance to meet up and sit down and go over the proposal and fix any issues there might be.**

**Sincerely,**

**Brent Hoff**

**Minnesota Architectural and Design Company**

**Table of Contents**

**Abstract 4**

**Introduction 5**

**Discussion 6**

**Conclusion 7**

**Glossary 8**

**Works Citied 9**

Abstract

Do to the loss of the Galaxy town library; we have been selected as potential client in helping you rebuild.

We have looked into building sites and a basic layout of what your new public arts center would look like should you choose us as your contractors.

This building is designed to remain as close to your budget as much as possible.

**Introduction**

**Purpose**  
Our purpose for writing is to help the town of Galaxy build a new Public arts Center to replace a library that burnt down. This contracting proposal is to give you an ideal what our services would look like should Galaxy choose Minnesota Architectural and Design Company.

**Problems**

*New Location*  
Using a new location will increase the initial cost for the new building, but will allow us the freedom of being able to build to suit. This would be ideal considering that the previous library is going to be replaced with a Public Arts Center.

*Limited Budget*  
This project does have a limited budget, this budget is minimal for a project like this, and however we believe we can build the building at your budget line.

*New additions to the old design*  
These additions are what is going to primarily deplete the budget. This is due the fact the insurance money is for a library not a Public Arts Center. We feel that we can make these additions without any negative effects though.

**Discussion**

**Problems:**

We feel that old site may not be big for the new Public Arts Center. The old Site was site designed just for a library; the new building will contain meeting rooms, council chambers, a community center, and a museum area. These additions are going to require an increase in space.

We currently have a budget of $440,000 and this may not be enough to build an entirely new building from the ground up. We would suggest trying to find alternative funding to ensure the town of Galaxy has an impressive building to house their display of the arts.

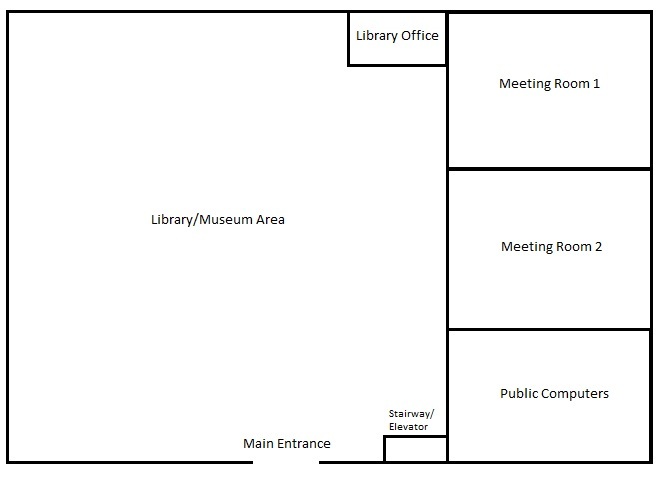
We have not been given any design options for the appearance of the new building. This leaves the design entirely up to us and like some input from the council so as to not design a building that would seem out of place in your town.

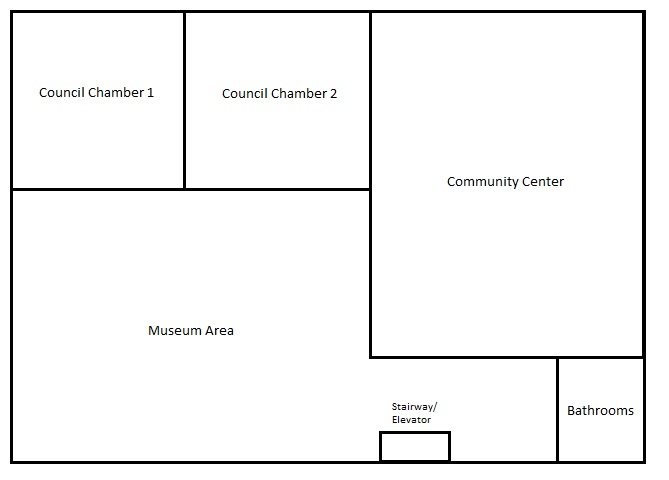
**Solutions:**

We have found new locations ranging in price from $45,000 to $55,000. We chose to look at cheaper properties so that most of the money could be spent on the building itself. Unfortunately these lots are located further outside of town but the positive note is that there will be room for the Public Arts Center to expand.

We may suggest asking the town citizens for donations or perhaps selling some Municipal Bonds in order to receive extra funds. We believe that we can build your new building within your current budget but it’s always good to plan for unexpected problems.

We have included a very basic outline of the new Galaxy Public Arts Center. We are picturing a more modern looking building with natural lighting and environmentally responsible. If the council would like any specific architecture; please send us a request of what you would prefer.

This is the outline of the first floor.

This is the outline of the second floor.

**Conclusion:**

A Public Arts Center will be great addition to your town. If you like our designs please submit a request to our main office so that we may begin the procedure as soon as possible. Funding should not be a problem, but we still suggest having a reserve for unseen circumstances.

**Glossary**

**Environmentally Responsible:** Attempts to reduce greenhouse emissions and protects the environment.

**Municipal Bonds:** A security issued by or on behalf of a local authority.

Works Citied

*American Libraries*. American Library Association, n.d. Web. 1 May 2012. <http://americanlibrariesmagazine.org/content/library-design-showcase-2012-collaborative-learning>.

*Library Salaries Information*. American Library Association, n.d. Web. 29 Apr. 2012. <http://www.ala.org/educationcareers/employment/salaries>.

*McGraw Hill Construction*. The McGraw-Hill Companies, n.d. Web. 26 Apr. 2012. <http://products.construction.com/>.

*Sartell Minnesota Vacant Lots*. Homes and Land, n.d. Web. 27 Apr. 2012. <http://www.homesandland.com/Land\_Lots\_For\_Sale/MN/City/Sartell.html?Page=1&SortBy=dpr3>.

*Whole Building Design Guide*. N.p., n.d. Web. 27 Apr. 2012. <http://www.wbdg.org/design/public\_library.php>.